

Joe Jobscan

1212 Jobscan Ln. Seattle, WA 98101

(555) 555-5555

joejobscan@jobscan.co

<https://www.linkedin.com/in/joejobscan>

EDUCATION

Sep 2017–May 2021 (Expected)

Vanderbilt University, Nashville, TN

Bachelor of Business Administration

- Sales/Entrepreneurship; 3.5 GPA
 - Phi Kappa Chi Fraternity – Member
 - Alpha Lambda Delta Honor Society – Member
-

EXPERIENCE

AutoMax LLC – Founder/CEO

03/2015-03/2020

- Developed and presented business plan to secure funding and built business from scratch
- Directed all customer service, website and logo design, financial management, customer acquisition and marketing

Furniture Warehouse Inc. – Online Resource Director

06/2018-08/2018

- Photographed and created description for each new product and utilized Facebook marketing to advertise products online
- Updated company website with all current products, up to one hundred items daily
- Directed transfer of hundreds of products every week in and out of inventory

Durango Floor Sanding and Refinishing – Website Designer

05/2018-08/2018

- Completed in depth WordPress training course and got experience in search engine optimization, product management and online marketing
- Designed and built nine-page website from start to finish complete with company information, active graphics and beautiful design
- Finished product: durangowoodfloors.com

Housing of America – Property Management Intern

01/2016-05/2016

Real estate development firm specializing in multi-family housing

- Gained experience in company management working under head developer
- Learned conflict resolution, customer service and marketing

